

CHECKLIST FOR RPL EVIDENCE

NAT11019002

An assessment of competence by Recognition of Prior Learning (RPL) is based on the evidence of knowledge and practice of skills detailed in the Unit of Competency (UoC). You will be given an Underpinning Knowledge Quiz (open book) and you will be interviewed by an assessor and given the opportunity to present evidence of practice which meets the requirements of the UoC.

The UoC requires two complete case files prepared under each Act. Each case file must contain evidence of each performance element of the UoC. If any case file does not contain evidence of all elements, additional case files may be required.

The following checklist should allow you to compile your evidence to present at the assessment interview and ensure that the evidence meets the minimum requirements.

VEA Claim 1 – Does the case file show evidence	that you were the primary representative for the claimant?	<input type="checkbox"/>
	of the service history of the claimant?	<input type="checkbox"/>
	of a diagnosis by a treating GP or specialist?	<input type="checkbox"/>
	of a concisely worded contention linking the diagnosed condition to service?	<input type="checkbox"/>
	of a decision from a DVA delegate with regard to the conditions claimed?	<input type="checkbox"/>
	of maintained communication between the client and advocate?	<input type="checkbox"/>
	of a structure record keeping system maintained by the advocate in accordance with ESO requirements?	<input type="checkbox"/>
VEA Claim 2 – Does the case file show evidence	that you were the primary representative for the claimant?	<input type="checkbox"/>
	of the service history of the claimant?	<input type="checkbox"/>
	of a diagnosis by a treating GP or specialist?	<input type="checkbox"/>
	of a concisely worded contention linking the diagnosed condition to service?	<input type="checkbox"/>
	of a decision from a DVA delegate with regard to the conditions claimed?	<input type="checkbox"/>
	of maintained communication between the client and advocate?	<input type="checkbox"/>
	of a structure record keeping system maintained by the advocate in accordance with ESO requirements?	<input type="checkbox"/>
DRCA Claim 1 – Does the case file show evidence	that you were the primary representative for the claimant?	<input type="checkbox"/>
	of the service history of the claimant?	<input type="checkbox"/>
	of a diagnosis by a treating GP or specialist?	<input type="checkbox"/>
	of a concisely worded contention linking the diagnosed condition to service?	<input type="checkbox"/>
	of all the evidence required by the delegate to make a favourable decision	<input type="checkbox"/>
	of a decision from a DVA delegate with regard to the conditions claimed?	<input type="checkbox"/>
	of maintained communication between the client and advocate?	<input type="checkbox"/>
	of a structure record keeping system maintained by the advocate in accordance with ESO requirements?	<input type="checkbox"/>

DRCA Claim 2 – Does the case file show evidence	that you were the primary representative for the claimant?	<input type="checkbox"/>
	of the service history of the claimant?	<input type="checkbox"/>
	of a diagnosis by a treating GP or specialist?	<input type="checkbox"/>
	of a concisely worded contention linking the diagnosed condition to service?	<input type="checkbox"/>
	of all the evidence required by the delegate to make a favourable decision	<input type="checkbox"/>
	of a decision from a DVA delegate with regard to the conditions claimed?	<input type="checkbox"/>
	of maintained communication between the client and advocate?	<input type="checkbox"/>
	of a structure record keeping system maintained by the advocate in accordance with ESO requirements?	<input type="checkbox"/>
MRCA Claim 1 – Does the case file show evidence	that you were the primary representative for the claimant?	<input type="checkbox"/>
	of the service history of the claimant?	<input type="checkbox"/>
	of a diagnosis by a treating GP or specialist?	<input type="checkbox"/>
	of a concisely worded contention linking the diagnosed condition to service?	<input type="checkbox"/>
	of a decision from a DVA delegate with regard to the conditions claimed?	<input type="checkbox"/>
	of maintained communication between the client and advocate?	<input type="checkbox"/>
	of a structure record keeping system maintained by the advocate in accordance with ESO requirements?	<input type="checkbox"/>
	MRCA Claim 2 – Does the case file show evidence	that you were the primary representative for the claimant?
of the service history of the claimant?		<input type="checkbox"/>
of a diagnosis by a treating GP or specialist?		<input type="checkbox"/>
of a concisely worded contention linking the diagnosed condition to service?		<input type="checkbox"/>
of a decision from a DVA delegate with regard to the conditions claimed?		<input type="checkbox"/>
of maintained communication between the client and advocate?		<input type="checkbox"/>
of a structure record keeping system maintained by the advocate in accordance with ESO requirements?		<input type="checkbox"/>

Where a case file does not show all of the evidence required above, the assessor may question you to establish evidence of the missing points.

The assessment of current competency is done on a combination of

1. Evidence produced
2. Questioning
3. Underpinning Knowledge Quiz

Where there is insufficient evidence against all the performance and knowledge elements of the Unit of Competency as well as the foundation skills, an assessment of “COMPETENT” cannot be made.